

KENYA EDUCATION NETWORK (KENET)

Member Institution Core Data 2018

1. a) Date: _____ b) Name of Head of Institution _____
2. a) E-mail Address _____ b) Personal Mobile Number: _____
3. Name of Institution: _____ Location _____

4. Institution Address

Telephone	
E-mail	
Location of Headquarters (HQ)	
Website address	

5. Total number of campuses/branches _____
6. Start Month for Institution Academic Year e.g. September 1, and/or Financial Year e.g. July 1

Total Student Enrollment (for educational institutions members only)

7. Student Enrollment (sampling date = October 1 of every year)

Category	AY 2015/2016 (Oct. 2015)		2016/2017 (Oct 2016)		AY 2017/2018 (Oct 2017)	
	Male	Female	Male	Female	Male	Female
Undergraduate						
Masters						
Doctoral						
Non- Degree						
Total						

Employee data (for all members)

8. Staff Numbers

Category	Male	Female	Total
Teaching Staff or faculty (if applicable; from lowest rank)			
Full-time researchers (who are not faculty members)			
Administration support Staff			
Others e.g Casuals, interns			

9. a) What is the title of the Head of ICT services in your institution? (e.g., CIO, ICT director, ICT manager) _____

b) Number of ICT staff

ICT Staff	Male	Female	Total
Network /System Admin Staff			
Application developers			
End-user Support (include call center if any)			
Others			

Institutional Expenditure

10. Expenditure (extracted from audited accounts and/or management accounts; provide copy of audited accounts for each FY)

Expenditure	FY 2015/2016	FY 2016/2017
a. Total Recurrent Expenditure		
b. Total Capital Expenditure		
c. Annual ICT recurrent Expenditure		
d. Annual ICT capital expenditure		
e. Annual Internet Expenditure		
f. Annual Telephony Expenditure		
g. Total Annual ICT Staff salaries		

11. Gross Salary range for ICT staff with 3 years of experience and average for department

Salary Ranges	Lowest (KSh)	Highest (KSh)	Average(KSh)
System Administrators			
Network Administrators			
Application Developer			
ICT Director			

Information Systems (ERP and Learning Management Systems (LMS))

12. a) Is the institution data available from the computer-based information system/ERP of the Institution (Please tick)? Yes 1 No 2

b) What is the name of the computer-based information system /ERP?

c) Is the computer-based information system/ ERP implementation in your Institution completed (Please tick)?

Yes 1 No 2

d) Which of the following computer-based information systems are available in your institution (Please tick)

	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
ERP		
Library Management System		
Learning Management System		
Online Digital Repository		
Other not part of ERP		

13. What learning management system (LMS) does your institution use (Please tick)?

- a. Moodle, 1
- b. Blackboard 2
- c. Other 4 (specify) _____
- d. None 5

14. Where are your ERP and LMS servers located?

	Institution Server Room (tick)	Public/Community Cloud (tick)
computer-based information system /ERP	1	2
Learning Management System	1	2

15. Are you willing to collaborate with another institution in your member category (e.g., universities, research institutions, TVETs) to have a common cloud-based information system /ERP (Please tick)?

Yes No

Security for ICT equipment and software

16. a) Do you have a disaster recovery plan for the systems running in your institution?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

b) If **yes**, in what ways do you perform disaster recovery?

- 1 Full disaster recovery site (i.e., all services can run on the secondary site)
 - 2 Offsite backup site for dumping files and databases
 - 3 FREE Offsite storage (e.g., Google Drive or Dropbox)
 - 4 others (describe)
-
-

c) If no, list some of the reasons *e.g., budgetary constraints, lack of ICT expertise etc)

17. Are you aware of KENET disaster recovery services and associated costs?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

18. Are all networked computers protected using a licensed anti-virus software?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

19. Is your Intranet protected against Spam mail and Internet spy ware?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Name of ICT Director _____ Signature _____ Stamp _____

Name of CEO _____ Signature _____ Stamp _____

Name of ICT Director _____ Signature _____ Stamp _____

THANK YOU FOR YOUR TIME
END.